

# Information

# Congress Schedule

**November 8 (Fri.), 2019 (Day 1)**

	Room 1	Room 2	Poster venue
	Conference Building A A1	Conference Building A A2	Conference Building B B2
8:00			
9:00			
10:00			
11:00			
12:00		12:00-12:30	
		<b>Satellite Event Registration</b>	12:15-13:15
		12:30-17:30	<b>Editorial board</b>
13:00			
			13:30-16:30
14:00			
		<b>Satellite Event</b>	<b>Board Members Meeting</b>
15:00		The 57th Leptospira Symposium	
16:00	16:00-16:30		
	<b>Public Lecture Registration</b>		
	16:30-18:00		
17:00	<b>Public Lecture</b>		
18:00			
19:00			

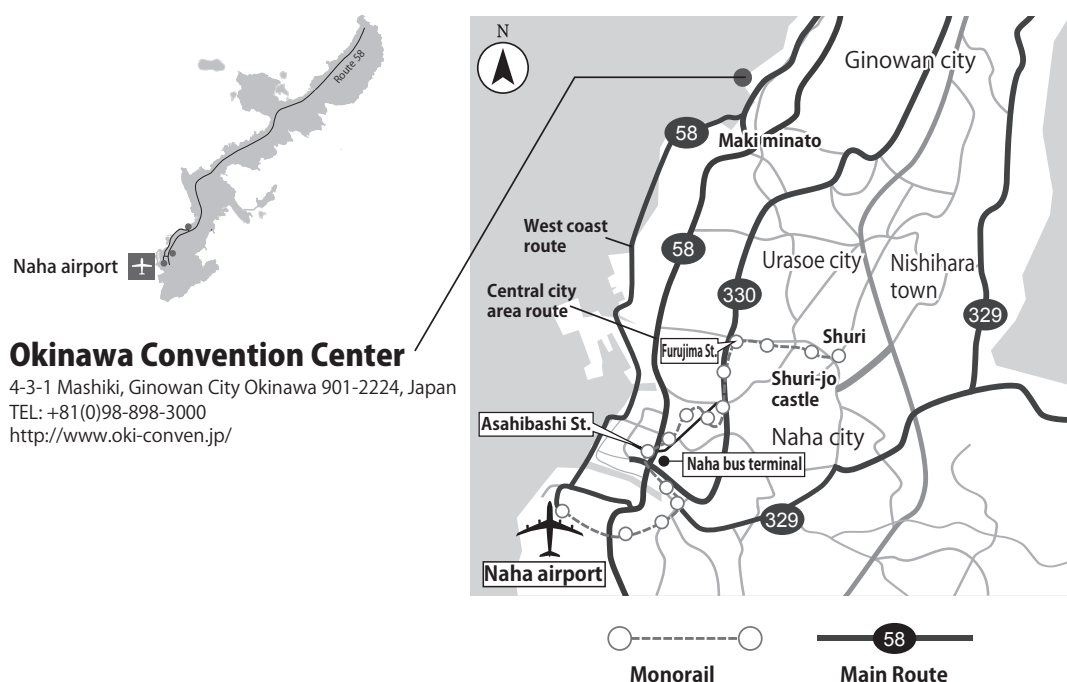
## November 9 (Sat.), 2019 (Day 2)

	Room 1	Room 2	Room 3	Poster venue	Exhibition and Rest room	Registration
	Conference Building A A1	Conference Building A A2	Conference Building B B3・4	Conference Building B B2	Conference Building B B5・B6	Conference Building A Hall
8:00						
9:00	9:00-9:05 <b>Opening Ceremony</b>					8:30-17:00
9:05-10:10	<b>Keynote Lecture</b> <small>English</small>			9:00-12:00 <b>Poster set up</b>	9:00-17:00 <b>Exhibition</b>	<b>Registration</b>
10:20-11:40	<b>Symposium S1</b> One step ahead in clinical research <small>English</small>	10:20-11:40 <b>Workshop W1</b> Tropical Medicine and Travel Medicine				
11:45-13:15		<b>Board Council Members Meeting</b>		12:00-18:20 <b>Poster view</b>		
12:00-13:00	<b>Luncheon Seminar</b> Sponsored by : Takeda Pharmaceutical Company Limited					
13:20-14:10	<b>General Meeting</b>					
14:10-14:30	<b>Award Ceremony</b>					
14:30-16:10	<b>Award Lectures</b>		14:30-16:10 <b>Student Group Meeting</b>			
16:20-17:20		<b>Workshop W2</b> Diversity and Gender Equity	16:20-18:00 <small>English</small> <b>Workshop W3</b> Approach for the final target of major infectious diseases control and maternal and child health			
17:20-18:20				<b>Poster session</b>		
18:30-20:00	<b>Reception Party</b>			<b>Poster session</b> [odd] 17:20-17:50 [even] 17:50-18:20		
20:00						

# November 10 (Sun.), 2019 (Day 3)

	Room 1	Room 2	Room 3	Poster venue	Exhibition and Rest room	Registration
	Conference Building A A1	Conference Building A A2	Conference Building B B3・4	Conference Building B B2	Conference Building B B5・B6	Conference Building A Hall
8:00						
						8:30-14:00
						<b>Registration</b>
9:00	9:00-10:00 <b>English</b> <b>Symposium S2</b> One step ahead in basic research	9:00-10:00 <b>Workshop W4</b> Diversity and integration/collaboration of global health strategies	9:10-10:00 <b>Workshop W5</b> Oral presentation (Field)	9:00-14:00 <b>Poster view</b>	9:00-15:00 <b>Exhibition</b>	
10:00						
	10:10-11:10 <b>English</b> <b>Symposium S3</b> Field surveys, In-Silico analysis, and visualization of the disease distribution	10:10-11:30 <b>Workshop W6</b> The 14th Workshop on Clinical Cases: Lessons from Tropical Infectious Diseases.				
11:00			11:10-12:00 <b>Workshop W7</b> Oral presentation (Bench)			
12:00	12:00-12:40 <b>Mini Luncheon Seminar</b> Sponsored by : Eiken Chemical Co., Ltd.					
		12:40-14:00 <b>English</b>				
13:00		<b>Workshop W8</b> JAGnd : Networking for Innovation Access and Delivery	13:00-13:50 <b>Workshop W9</b> Oral presentation (In-Silico)			
14:00	14:00-15:00 <b>Symposium S4</b> "The Archives of Infectious diseases history (AIDH) " on Ryukyu/Okinawa and opportunity for historical research			14:00-15:00 <b>Poster remove</b>		
15:00						
	15:00-15:10 <b>Closing Ceremony</b>					
16:00						
17:00						

## Access



### Taxi

(Note) Fares and required time may vary greatly depending on traffic conditions.

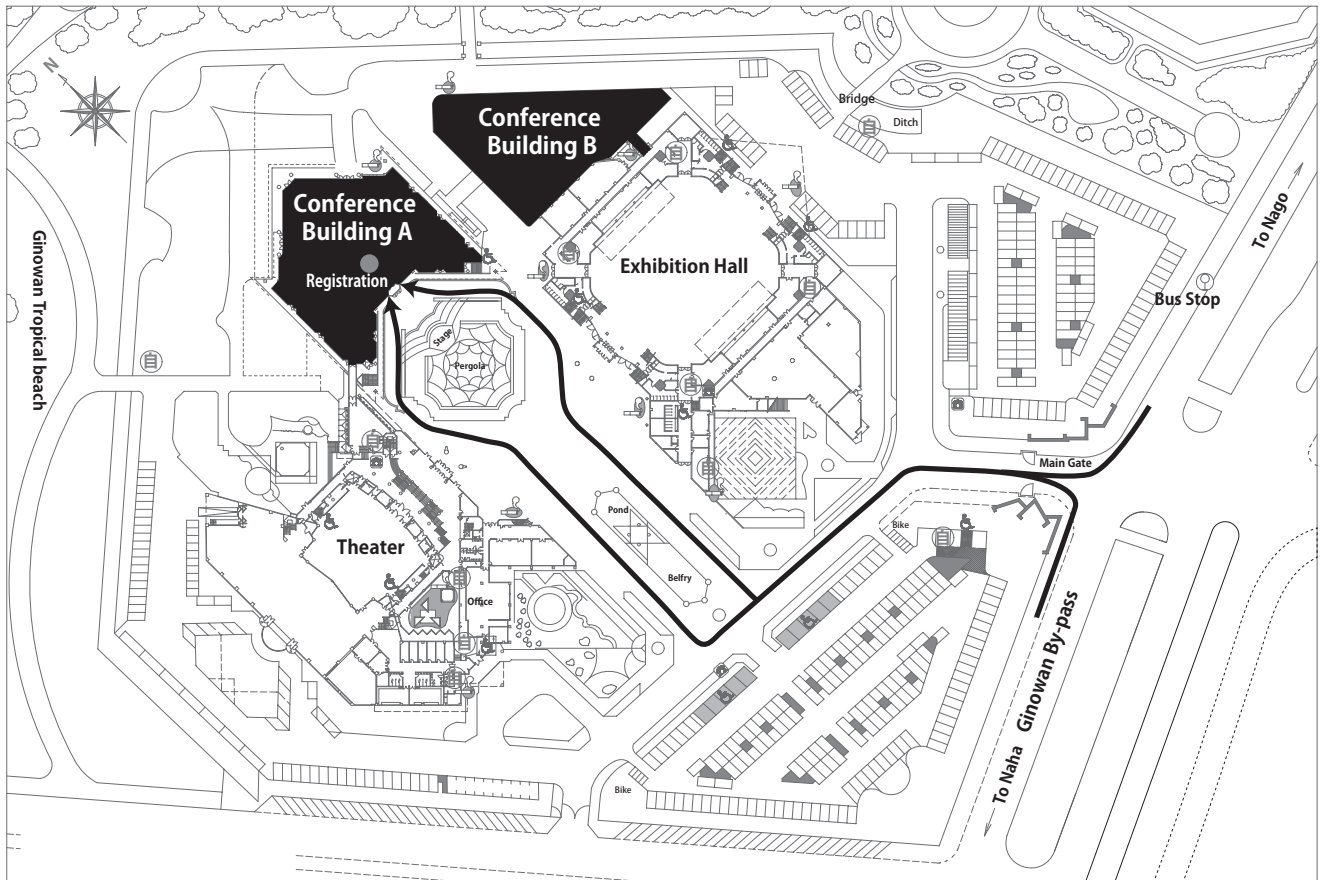
- About 40 minutes from Naha airport (about 3,500 yen)
- About 30 minutes from Naha city (about 3,000 yen)

### Bus/monorail

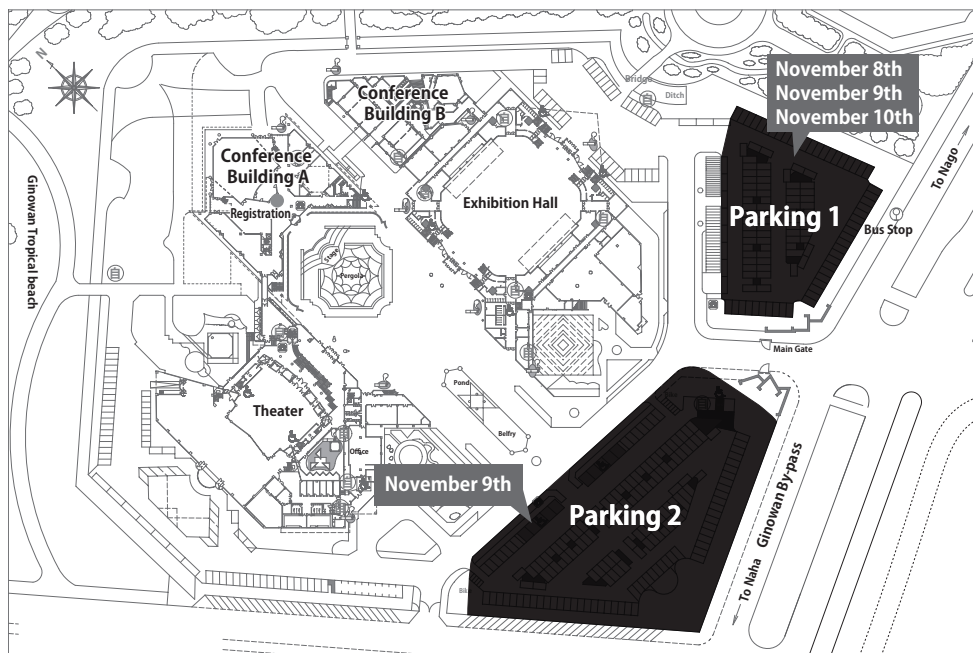
(Note) Number of services operated decreased on Saturdays, Sundays, and public holidays.

- **Bus from Naha airport (about 50-70 minutes / 580 yen)**  
 Take the bus at Naha Airport Bus Terminal #3  
 Bus No. 26 (about 50 minutes) , No. 99 (about 70 minutes) .
- **Limousine bus from Naha airport (about 55 minutes / 610 yen)**  
 Take the bus at Naha Airport Bus Terminal #12 to Laguna Garden Hotel and 10 minutes walk from the hotel. (\*Limousine bus does not stop at Okinawa Convention Center.)
- **Monorail from Naha Airport Station**  
 About 11 minutes to Asahibashi station (270 yen) and 1 minute walk from the Asahibashi station to Naha Bus terminal.  
 About 21 minutes to Furujima station (340 yen) and 15 minutes by taxi (about 1,800 yen) from Furujima station to Okinawa Convention Center
- **Bus from Naha bus terminal (about 40-60 minutes / 540 yen)**  
 Bus No. 26, 43, 32, and 55 (about 40 minutes) No. 112 (about 50 minutes) No. 99 (about 60 minutes) .  
 About 40-45 minutes to the Mashiki bus stop (540 yen/about 11 minutes walk)
  - No. 20, 77, and 120 (about 45 minutes/ via Kokusai Street) ,
  - No. 23, 29, and 63 (about 35 minutes/ via Kumoji) ,
  - No. 31 (about 50 minutes/ via Kumoji) .

## Map



## Information about Parking

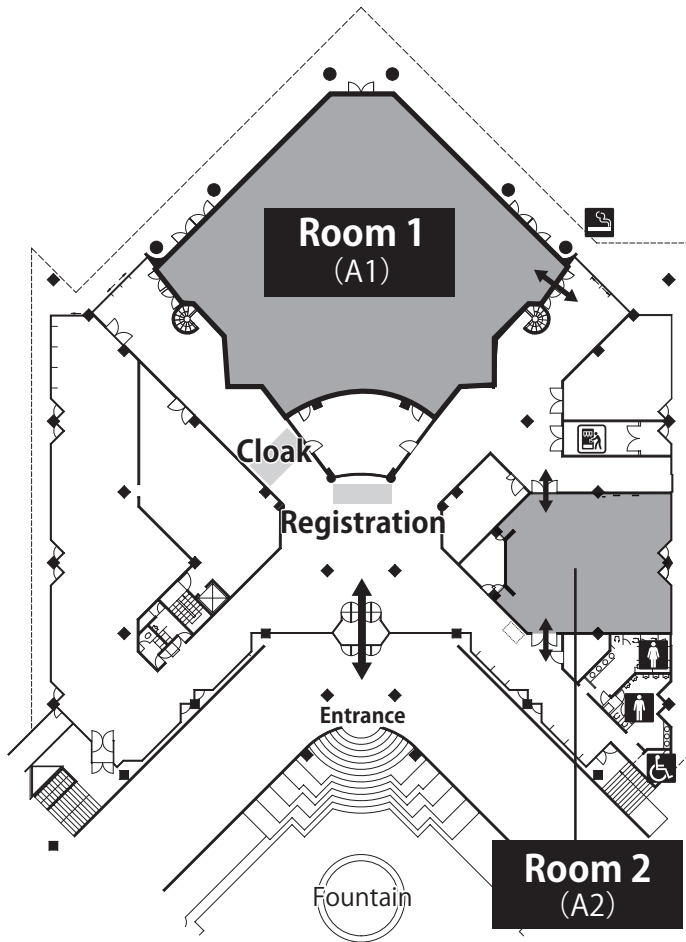


The Parking 2 is not available on November 8th and November 10th. Please use the Ginowan Marina Parking (300 JPY/Day) .

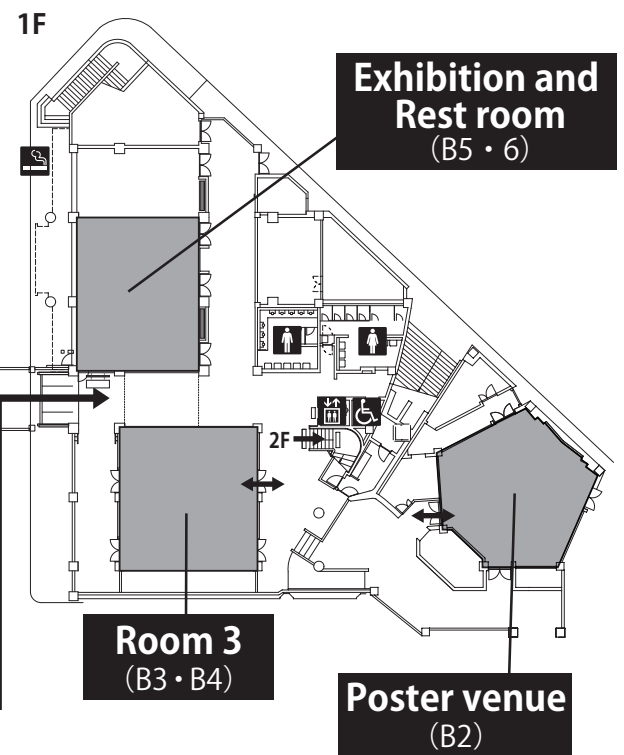
## Floor Map

### Okinawa Convention Center

Conference Building A



Conference Building B



## Information for Participants

### 1. Registration

Date & time : November 8 (Fri) 12 : 00 ~ 12 : 30 (for Satellite Event only)

November 8 (Fri) 16 : 00 ~ 16 : 30 (for Public Lecture only)

November 9 (Sat) 8 : 30 ~ 17 : 00

November 10 (Sun) 8 : 30 ~ 14 : 00

Location : Conference Building A lobby, Okinawa Convention Center

On site Registration Fee :

Registration and Banquet Fees

Category	On-site Registration	
	Registration	Party
Member	¥ 9,000	¥ 5,000
Graduate Student	¥ 4,000	¥ 2,500
Non-member	¥ 11,000	¥ 5,000

1) On-site registration : After registration and payment, obtain your name-badge and program booklet. Please write your name and organization on your name-badge. Payment should be made by cash (Japanese Yen) only.

2) Pre-registered participants : You don't need to register on-site. Please obtain your name badge and program booklet from the registration desk, and write your name and organization on your name-badge.

3) Invited speakers and honorary : Please visit our VIP desk to receive your name badge and program booklet.

※ Please wear your name-badge during the meeting.

※ Name badges also contain your receipt.

※ Program booklet fee is included in the registration but is also purchasable at 1,000 JPY (please be aware that the number of booklets is limited) .

### 2. Reception Party

The reception party will be held on November 9 (Sat) at the Conference Building A- Room A1. After payment of the party fee you will receive a badge that is marked for participation. Please wear your name-badge during the reception party also.

### 3. Luncheon Seminars

Since the number of boxed meals which will be served at the luncheon seminars is limited, luncheon seminar tickets will be distributed in the morning of each luncheon seminar day. Ticket distribution will be closed as all the 350 tickets are distributed for each day.

#### • Ticket Distribution

Date & Time : November 9 (Sat) 8 : 30 ~ 11 : 30

November 10 (Sun) 8 : 30 ~ 11 : 30

Location : Conference Building A lobby, Okinawa Convention Center



- Notes

Luncheon Seminar Ticket is invalid once the seminar starts.

As soon as the morning sessions finished, move to Conference Building A, room A1 before the luncheon seminar starts. Please kindly note that your ticket will be invalid and the boxed meals will be distributed to the participants who have no tickets, if you don't get your boxed meal by the start time.

#### 4. Cloakroom

Date & time : November 8 (Fri) 12 : 00 ~ 18 : 00

November 9 (Sat) 8 : 30 ~ 18 : 30

November 10 (Sun) 8 : 30 ~ 15 : 30

Location : Conference Building A, Okinawa Convention Center

- Please kindly note that the valuable items cannot be accepted.
- Pick up your items before the reception party on November 9 (Sat) .

#### 5. Conference Dresscode

No suit! No tie!

We recommend all participants to dress casually.



#### 6. Others

- Use of mobiles is prohibited in presentation rooms. Please set your mobiles to silent mode or turn them off during the presentation.

## Information for Session Chairs and Presenters

### Instructions for Oral Presentations and Chairpersons

#### **Arrival**

ALL speakers are requested to upload the slide files and /or operation check their oral presentation at the PC data reception desk prior 45 minutes before the presentation. PC data receptions desks are located near the entrance of each Conference Room.

Chairpersons are requested to arrive at the “Next Chair’s Seat” on the right-hand side of the Conference Room 10 minutes prior to the session starting time.

#### **Session Progress**

Chairpersons are asked to ensure that all sessions start and finish punctually as schedule.

For speakers of Workshops 5, 7 and 9, allocated time for presentation is 8 minutes and 2 minutes for discussion. Each speaker will be the facilitator for the next presentation. The last presenter of each Workshop will be the facilitator of the first presentation.

For Symposia and Designated Workshops, allocated times for presentations are administrated by each chairperson.

ALL speakers are requested to arrive at the “Next Speaker’s seat” on the left-hand side of the Conference Room no later than 10 minutes before the presentation.

### Guidelines to prepare Oral Presentations

- File data carrier : Laptop computer and USB memory.
- Only Windows computers are available for presentations.
- Macintosh users should bring their own Laptop Computer.
- Available OS : Windows 10.
- Available applications : Microsoft Powerpoint 2010, 2013, 2016.
- Windows’s Powerpoint standard fonts should be used in preparation.
- Monitor screens’ resolution is XGA (1024 × 768, 4 : 3) . If your setting is higher than XGA, picture will not display fully.
- Data files must be named as “Session name\_Presenter name.ppt”.  
Ex : S1\_Yamada Taro.ppt
- We ensure to delete the loaded file data after JSTM 2019 is over.
- Operate your presentation by yourselves with TFT monitor, keyboard and mouse. You will not be able to use “presenter view”.

For presenters using their own Laptop computer :

- Our monitor connection cables are D-sub15 pin.
- Macintosh users should prepare extra connections cables as necessary.
- Bring your AC adapters.
- Deactivate functions of screen-saver, power-saving.
- Prepare also a backup of your data file in a USB memory to use in case of trouble.

## Instructions for Poster Presentations

- Presenters are requested to follow the schedule below in mounting their posters on their assigned board. Please check your Poster Number in the program booklet or our website.

Mounting : November 9 (Sat) 9 : 00 ~ 12 : 00

Posting : Until November 10 (Sun) 14 : 00

Removal : Before November 10 (Sun) 15 : 00

Poster Presentation and Discussion : November 9 (Sat)

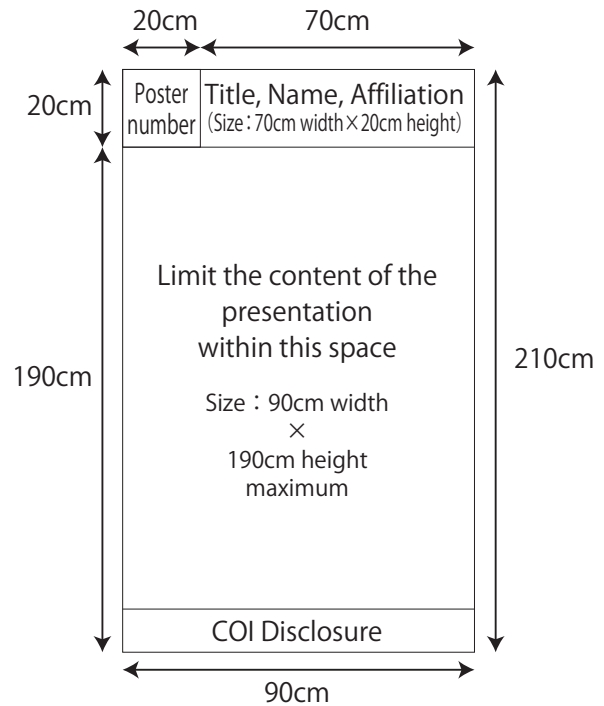
Odd Numbers : 17 : 20 ~ 17 : 50

Even Numbers : 17 : 50 ~ 18 : 20

- There will not be a chairperson proceeding the poster sessions.
- Presenters are requested to be in front of their poster panel during the assigned time.

### Poster Preparation Guidelines

- Poster Panel Size : Width 90 cm x Height 210 cm.
- Poster Number is on the upper left of each panel prepared by the secretariat.
- Please indicate your presentation title, affiliations (s) , author (s) on the right side of the poster number within the size of 70 cm wide x 20 cm high.



## For all Presenters : Disclosure of conflict of interest (COI)

You should disclose any financial relationship as follows :

### 1. No relationship to disclose

COI disclosure : Japanese Society of Tropical Medicine  
I have no relationship to disclose related to the presentation

### 2. If you do have financial relationships to disclose

COI disclosure : Japanese Society of Tropical Medicine  
Please write name of lead presenter, responsible researcher,  
the type of relationship and company name

For oral presenters : a slide with the COI disclosure must be displayed after the title slide.

For poster presenters : show COI disclosure at the bottom of your poster.