

# Oral Presentation Guidelines

PCs for the presentation will NOT be provided in this symposium.

Please bring your own computer to your presentation room. The following facilities will be provided for each technical session at the conference: a LCD projector, a laser pointer and a projection screen at each presentation room. Please note that a slide projector or an overhead projector will not, be provided.

Some PCs have proprietary connection systems.

As these are not possible to be provided at the conference venue, please ensure to bring them with you.

The illustration (1) is the 15 pin, mini D-SUB point connector that should be on your PC for output. The illustration (2) is of the connection cable.



25 minutes (20 minutes for presentation, 5 minutes for discussion)

will be allocated to the presentation of each paper in the ISMG2009. Please arrive punctually.

The Session Chairman(s) or Assistant will signal at the end of the presentation.

# Poster Presentation Guidelines

## **【Poster Panel】**

The poster is allocated one display panel for the conference period. The display panel will be in a size of 900 mm (W) × 2100 mm (H). The poster **should not exceed the size of 900 mm (W) × 1600 mm (H)**. There is no restriction of the paper to be used for preparing the poster but preferably in white background. It can either be a single poster of a size 900mm × 1600mm or a multiple of smaller posters. The poster is preferably in color to get better attraction. Appropriate fixings will be provided to mount your poster neatly and easily.

## **【Format】**

1. The text should be printed or typewritten and enlarged so that it will be able to be read from a distance of at least 2 meters.
2. The illustrations may consist of equations, graphs, photographs and short bulleted texts.
3. The following headings in the poster are suggested: Background of the work, Scope of the work, Work methodology, Result and Achievements, Benefits derived and Conclusion.

## **【Display and Presentation】**

1. Posters will be in display in the poster room (Room D) according to the poster presentation program. The Paper No. will be provided by the organizer. We would appreciate if you could prepare Title Display sheet by yourself.
2. All papers in a poster session are presented simultaneously with each presenter standing next to his/her poster. The presenter should be prepared to give a short presentation and answer questions from the audience. The audience may walk through from one poster to another, listen to the presentations, and talk to the presenter about their work. This will therefore allow one-on-one discussion between the presenter and the delegate who is interested in that particular poster.
3. The Organizer bears no responsibility for any damage or loss of the poster on display at the Conference.

Set up	December 15 (Tue)	16 : 00~18 : 00
Poster Exhibition	December 16 (Wed) -17 (Thu)	9 : 00~18 : 00
Poster Presentation	December 16 (Wed) -17 (Thu)	17 : 00~18 : 00
Tear Down	December 17 (Thu)	18 : 00~19 : 00